## **ArtsWest Privacy Policy**

## Personal Information Privacy

ArtsWest is committed to assuring the safe and secure use and storage of the personal information you provide.

- Credit card transactions are processed using the highest level of encryption available.
- Internal controls are in place to protect access to personal information.
- We will not sell or rent your personal information to others for them to use in selling their products or services. We may trade with other non-profit arts organizations.
- You will receive mail, e-mail or online communications from us only if you have requested to do so. If you are receiving such communications in error or no longer wish to receive them, contact the Box Office at <a href="mailto:boxoffice@artswest.org">boxoffice@artswest.org</a> or (206)938-0339 and your name will be removed from the contact list.

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Thank you for your patronage. If you have any questions or concerns, please contact Laura Lee, Managing Director, at <a href="mailto:laural@artswest.org">laural@artswest.org</a> or (206)938-0963.